



Workplace Giving Program

Workplace Giving is a voluntary program which allows you to make a regular pre-tax donation to the charity of your choice such as the Royal Flying Doctor Service, directly through your pay.

Under our Workplace Giving Program you can specify the amount you wish to be automatically deducted from your pay.

3 easy steps to start giving:

1. Complete the form below and give to your payroll department
2. Request that your payroll department deducts your nominated donation amount from your gross pre-tax salary each pay period
3. Ask your payroll department to forward your details to: Workplace Giving, Royal Flying Doctor Service (South Eastern Section), GPO Box 3537, Sydney NSW 2001.
Fax: 02 9262 1817

Workplace Giving Donation Authority

Given name: _____ Surname: _____

Employee no.: _____

Organisation: _____

Home address: _____

Suburb: _____ State: _____ Post code: _____

Contact telephone number: _____

Email: _____

I would like to donate the following amount per pay period to the Royal Flying Doctor Service (South Eastern Section):

\$5 \$10 \$20 \$30 Other: _____

Please deduct this amount from my weekly/fortnightly/monthly salary and transmit to the Royal Flying Doctor Service (South Eastern Section). I authorise deductions to commence on the first pay date after receipt of this authorisation.

Signed: _____ Date: _____

Information for payroll managers:

Please contact the Royal Flying Doctor Service (South Eastern Section) on 02 9941 8888 or email info@flyingdoctors.org.au to obtain our account and BSB details

Thank you for helping to keep the Flying Doctor Flying!